

**Call for expression of interest for the setting up of a list of key experts to assist and support the
“SHAREWICH – SHARing best practices on sustainability With CHina” Consortium in the framework of
the service contract titled: ‘CN-Beijing: DCI – Technical Assistance to the project ‘Sustainable
Urbanisation-Europe-China Eco-Cities Link (EC-LINK) - 2012/S 223 -366462**

Article 1.

Awarding authority

ALESA S.r.l.– Agenzia Provinciale per l’energia della Provincia di Chieti (Provincial Agency for Energy of the Province of Chieti) is leader of the “SHAREWICH – SHARing best practices on sustainability With CHina” Consortium including INU- National Institute of Urban Planning, ECS – Energy Charterer Secreteriat – ENEA – Italian National Agency for New Technologies, Energy & Sustainable Economic Development, Nomisma spa, Dipartment of Architecture of University Roma 3 and Network ERU*IDEES and is a short-listed selected consortium which has been admitted to make a formal technical and economic offer for the assignment the abovementioned services contract

Article 2

Object of the selection

ALESA S.r.l.– Agenzia Provinciale per l’energia della Provincia di Chieti (Provincial Agency for Energy of the Province of Chieti) as leader of the “SHAREWICH – SHARing best practices on sustainability With CHina” Consortium is issuing a call for expressions of interest in order to obtain applications for the establishment of a list of key experts to assist and support the “SHAREWICH” Consortium in the framework of the service contract titled: ‘CN-Beijing: DCI – Technical Assistance to the project ‘Sustainable Urbanisation-Europe-China Eco-Cities Link (EC-LINK) - 2012/S 223 - 366462

Candidates who are interested in having their names entered in these lists of experts are invited to submit their application in accordance with the rules set out in [article 6](#).

The key experts are expected to provide leadership in their area of expertise, to manage the work of other experts and to coordinate with the EUD - European Union Delegation (Beijing) - and other stakeholders of the project.

The key experts will work closely with the EUD and Chinese counterparts and will ensure the provision of assistance to the PTF - Project Task Force - in their fields of expertise as appropriate.

There will be three lists of key experts:

Key Expert 1: Team Leader;

Key Expert 2: Sustainable urban development Expert;

Key Expert 3: Knowledge management Expert.

Please note that the candidate list drawn up on the basis of this call for expressions of interest does not imply any obligation on the part of the awarding authority to award a service contract to the successful applicants.

Article 3

Domains of expertise

Key expert 1: Team Leader

The Team Leader will be responsible for the overall coordination of the technical assistance and ensure effective coordination between all project components. She/he will further have to demonstrate the ability to mobilise and manage technical specialists as non key experts for delivering the various technical tasks under the project.

The Team Leader will be also assisting the PTF by complementing the Project Director’s vision on the project’s strategic direction, guaranteeing the efficiency and effectiveness of the overall project management and implementation, including that project outputs and reports are appropriate, consistent, timely and of good quality.

In order to ensure the successful implementation of the project, close relationships will need to be established between the project Team Leader and the EU Delegation on the one hand and MOHURD (Chinese Ministry of Housing and Urban-Rural Development), the Chinese Ministry of Commerce as well as all other ministries and wider stakeholders to be involved in the project on the other hand.

Key expert 2: Sustainable urban development expert

She/he will be familiar with the design and implementation of a variety of sustainable urban development/eco-low carbon cities related activities, and will provide assistance to the PTF mainly on component 3.

Key expert 3: Knowledge management expert

She/he will be familiar with the design and implementation of a variety of knowledge management and experience sharing related activities and will provide assistance to the PTF mainly on component 1.

Article 4 Selection criteria

In order to be selected in one of the three list of key experts, the candidates must fulfil the following requirements.

Key expert 1: Team Leader

Qualifications and skills:

1. University degree of at least three years in a discipline relevant to the scope of the assignment such as urban development and planning, environmental management, civil engineering, architecture, economics or other relevant subject or equivalent additional professional experience of at least three years on top of the general professional experience. A longer university degree and PhD will count towards the general professional experience;
2. Excellent communication skills to be able to communicate convincingly with a wide range of contacts, including proven strong public speaking and presentation skills;
3. Strong diplomatic skills and capacity to deal with politically sensitive issues;
4. Strong project management skills, able to manage a complex project effectively delivering results under tight deadlines;
5. Strong people management skills to be able to lead, coach and motivate a multi-cultural team of experts to deliver the required results;
6. Knowledge of EU procedures, in particular related to service contracts, is an asset;
7. Good knowledge of the Chinese relevant sector context is an asset;
8. Strong analytical and computer literacy skills;
9. Excellent report writing and communication skills in English;
10. Chinese language skills are an asset.

General professional experience

1. Experience as a team leader and in managing technical assistance projects/programmes;
2. Minimum 15 years of general professional experience in a sector relevant to the scope of the assignment;
3. Experience in people and resource management;
4. Overseas working experience, preferably in Asia, is an asset.

Specific professional experience

1. Minimum 5 years of specific professional experience (included in the 15 years of general professional experience) in the field of sustainable urban development/eco-low carbon cities;
2. Experience in dealing with urban issues and negotiating with local authorities;
3. Experience in institution/capacity building at a governmental level, preferably in the field of sustainable urban development/eco-low carbon cities;
4. Very good knowledge of European and ideally also Chinese stakeholders in the sustainable urban development sector;
5. Experience in working with Chinese Government, state/public administration is a distinct asset.

Key expert 2: Sustainable urban development expert

Qualifications and skills

1. University degree of at least three years in a discipline relevant to the scope of the assignment such as urban development and planning, environmental or energy management, civil engineering, architecture or other relevant subject or equivalent additional professional experience of at least three years on top of the general professional experience. A longer university degree and PhD will count towards the general professional experience;
2. Ability to provide technical input in her/his field of responsibility and to manage a wide range of relevant project activities;
3. Ability to liaise successfully with relevant stakeholders, both public and private;
4. Strong analytical and computer literacy skills;
5. Excellent report writing and communication skills in English;
6. Good knowledge of the Chinese context is an asset;
7. Chinese language skills are an asset.

General professional experience

1. Minimum 15 years of general professional experience, in a sector relevant to the scope of the assignment;
2. Project management experience and experience in managing a team of experts/consultants;
3. Overseas working experience, preferably in Asia is an asset.

Specific professional experience

1. Minimum 5 years experience (included in the 15 years of general professional experience) in one or more of the following areas in urban context: urban planning and settlement structures, energy supply and consumption, infrastructure management, urban mobility, use of resources/material flow;
2. Experience in managing technical assistance and institutional capacity building activities, preferably in the field of sustainable urban development/eco-low carbon cities;
3. Previous work experience in China and in particular in the area of sustainable urban development/eco-low carbon cities is a distinct asset;

Key expert 3: Knowledge management expert

Qualifications and skills

1. University degree of at least three years in a discipline relevant to the scope of the assignment such as urban development, environmental or energy management, international relations, communication, knowledge management or equivalent additional professional experience of at least three years on top of the general professional experience. A longer university degree and PhD will count towards the general professional experience;
2. Demonstrated expertise with major information management and experience sharing tools and approaches, ideally including expertise in designing and managing ICT platforms;
3. Ability to identify, organise and manage a variety of knowledge management and experience sharing related activities;
4. Knowledge of major relevant information providers (e.g. institutions/organizations/companies that are developing and sharing information on eco-low carbon cities);
5. Strong analytical skills;
6. Strong computer literacy skills;
7. Excellent report writing and communication skills in English;
8. Good knowledge of the Chinese context is an asset;
9. Chinese language skills are an asset.

General professional experience

4. Minimum 10 years of general professional experience in a sector relevant to the scope of the assignment;
5. Project management experience, ideally with experience in managing a team of experts/consultants;
6. Overseas working experience, preferably in Asia is an asset.

Specific professional experience

4. Minimum 5 years (included in the 10 years of general professional experience) relevant experience in knowledge management and experience sharing. Experience in relevant international initiatives will be an advantage;
5. Experience in conducting need assessments;
6. Previous work experience in China is a distinct asset;

Article 5

Place of work and minimum working days

The requested minimum key expert working days are detailed as:

Position	Category	Minimum number of working days
Key Expert 1: Team Leader	Senior	880
Key Expert 2: Sustainable urban development Expert	Senior	800
Key Expert 3: Knowledge management Expert	Senior	800

The three key experts will be available on a fulltime basis for the duration of the project, will be based in Beijing and will spend a minimum of 80% of their working days in China.

Article 6

Submission of Applications

Deadline for applications for one of the 3 positions is February 19th 2013; applications made after this date shall not be taken into consideration unless otherwise considered by the Consortium members.

Applications must be submitted with the compilation in English of the attached CV form stating all professional and academic experience in the respective area of expertise stating for which position the application is submitted for.

The application must be sent by email to the following addresses: info@alesachieti.it or antoniodinunzio@virgilio.it.

Candidates may withdraw their application at any moment during the period of validity of the list by written notice to the awarding authority.

Article 7

Examination of Applications & Other Conditions

The Applications shall be examined by the Consortium members and applicants shall be required to sustain an interview in Rome in the current month of February prior to any final decision.

The fees for the positions shall be agreed on the basis of the professional qualification and expertise of the candidate.

The selected candidate shall allow the Consortium to include his/her CV in the technical offer to be submitted and shall sign the exclusivity and availability form.

The Consortium is under no obligation to contract the selected applicant unless the Consortium is definitely awarded the Contract Service by the European Commission.

Rome, February 8th, 2013

SHAREWICH CONSORTIUM